

**Classroom Organization**  
**15:255:534 (section)**  
**1 Credit**

Instructor: Joseph G. Krajovich	jgk867@yahoo.com
Phone Number 908-307-5506	Scott 105
Office Hours: by appointment	Prerequisites or other limitations: A student should be in an EdM+Cert degree program
Mode of Instruction: <input type="checkbox"/> Lecture <input checked="" type="checkbox"/> Seminar <input type="checkbox"/> Hybrid <input type="checkbox"/> Online <input type="checkbox"/> Other	Permission required: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Directions about where to get permission numbers: from the instructor

**Learning goals**

This course is designed to prepare future teachers in organizing and managing their classrooms and students. *Classroom Organization* is taken in conjunction with on-going student teaching. A primary driving theme of this course is that good classroom management strategies and techniques will prevent most problems that would otherwise arise while teaching. In addition, if students are taught to regulate their own behavior then confrontations will be avoided. If we provide students with a caring environment and provide consistent procedures for discipline, the classroom environment will be conducive for learning.

**Course Catalogue Description:** 15:255:534 *CLASSROOM ORGANIZATION (1)* Examination of research on classroom organization and management. Emphasis on strategies for effective learning environments and prevention of behavior problems. *Prerequisite:* 15:255:533. *Corequisites:* 15:255:535, 536.

**Class Materials:**

Required text: The First Days of School, Harry K. Wong & Rosemary Wong, Harry K, Wong Publications, Inc., 2009. (Suggested Reading) The Classroom Management Book, Harry K. Wong & Rosemary Wong, Harry K, Wong Publications, Inc., 2014. Middle and Secondary Classroom Management: Lessons from Research and Practice, Carol Simon Weinstein & Ingrid Novodvorsky, (2<sup>nd</sup> Edition). NY: McGraw-Hill, 2011)

**Requirements:**

1. Final Assignment: Classroom Organization and Management Plan. This is a mandatory portfolio assignment. (See attached Grading Rubric and Instructions.) Due 11/10.
2. Prepare a Power Point Presentation of your classroom procedures (to be presented during the last class on November 10<sup>th</sup>).
3. Minor assignments will be given on an on-going basis as needed.
4. Class attendance is critical and will impact final grade.

### **Description of Activities:**

Attendance, participation in class discussions: Each week you will meet and discuss your experiences during student teaching, with an emphasis on classroom management and organization.

Reflection on classroom management: I would like you to record and reflect on at least one classroom management issue as you observe your cooperating teacher and as you begin to teach your classes. Be prepared to discuss at least one issue each week that we meet. You will be required to e-mail me this reflection/observation on or before the Friday prior to our class.

Classroom Management Plan: Final Assignment: Classroom Organization and Management Plan. This is a mandatory portfolio assignment. (See attached.) Due 11/10.

Classroom Procedures (Power-Point): You will present a power-point presentation of your classroom procedures on November 10.

Course website: See SAKAI for assignments and resources.

Course Schedule: September 15, 29, October 13, 27, November 10

### **Topics for Discussions (by week)**

PTS - Professional Teaching Standards

<b>Week</b>	<b>Topic</b>	<b>Assignment</b>	<b>PTS</b>
1	Developing a community of learners (Ice Breakers). Getting to know each other. Review of the syllabus. Why you need to succeed on the first days of school.	Unit A (Wong)	PTS Standards 6.1 - 6.6
2.	Characteristics of a successful teacher;	Unit B	PTS Standards 6.1, 6.2, 6.3, 6.5, 6.7, 8.1, 8.3,
3.	How to have a well managed classroom; how to begin each class effectively; how to have an effective discipline plan.	Unit C	PTS Standards 6.1 – 6.12
4.	Lesson Mastery. Knowing your students and their special needs.	Wong – Unit D & Ch.5 (Weinstein)	PTS Standards 2.2 - 2.9, 3.1 – 3.10, 4.1 – 4.12 8.2, 8.8,
5.	Classroom Management Plan Presentations	Classroom Management plans are due.	PTS Standards 6.1 - 6.12