

**Course Outline and Requirements**  
**Teaching Internship Seminar in Special Education**  
**15:255:536:05**  
**Fall 2011**

**Instructor: Dr. Anne Guteski**

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**Class Meeting:** Dates: 9/1/11- 12/15/11

Time: Thursday 4:30- 7:30pm

Location: Scott Hall, Room 205

Textbook: Optional Text: 1. Rosenberg, M.S., O'Shea, L., & O'Shea, D. (2006). *Student Teacher to Master Teacher*. Upper Saddle River, NJ: Prentice Hall. 2. Nissman, B.S. (2006). *Teacher Tested Classroom Management Strategies*. Upper Saddle River, NJ: Prentice Hall.

(You should have available the texts and materials from your coursework at Rutgers or you should purchase text # 1. This information will be used to problem -solve student/teacher issues in class and on-line).

**Purpose of the Course:**

This field-linked course provides practicing special education teachers with the opportunity to examine critical issues related to teaching individuals with special needs. Although reflective teaching and self-evaluation is a major focus of the course, emphasis is also given to the development of specialized skills and knowledge essential for beginning special education teachers. Content coverage includes: a) **assessing** of classroom situations and environments; b) using **assessment data** to drive teaching; c) developing and implementing effective **inclusion and collaboration** strategies; d) meeting the educational needs of diverse student populations through the use of **research-based techniques and differentiated instruction**; e) adapting curricular materials to meet the needs of students in **collaborative or inclusive** classrooms; and f) promoting school and district-wide inclusive learning communities.

**Goals of the Course:**

As a result of this course and your related field experience, you will come to know yourself better as a teacher and become skillful in:

- Utilizing current empirically-based knowledge (i.e., derived from research) related to the **inclusion** of diverse student populations in the regular education classroom (PTS 3iii1)
- Differentiating instruction for the continuum of special education settings (self-contained special education classroom, resource room, co-taught **inclusion** classroom, etc.) (PTS 4iii1)
- **Collaboration** in co-taught classrooms (PTS 9i3)
- Evaluating the effectiveness of educational strategies in specific situations (PTS 5iii4)
- Thinking critically and **communicating** clearly (i.e., speaking and writing) about ethical, educational, and personal implications of teaching practice (PTS 3ii1; 8iii1; 8iii5;10iii3)
- Critically considering everything you read, are told, etc., about educational research and opinions (PTS 8iii4)

- Continually assessing your classroom performance and setting goals for your own professional development (PTS 10iii1)

### **How You Earn Your Grade:**

The evaluation of your performance in this course is based on your percentage of the total possible points. It is possible for you to earn a total of 220 points for this course. This system allows you to monitor your progress as the semester progresses. Details of the course requirements are provided on the following pages.

Number grades will be converted to letter grades as follows:

92-100%	= A
87-91%	= B+
82-86%	= B
77-81%	= C+
72-76%	= C
62-71%	= D
61% and below	= F

Class Attendance, Preparation, and Participation = 30

Peer Supervision & Teaching Issues=30

Teaching Lesson & Critiques =30

Online Assignment =30

Parent-Teacher Reflection Paper=20

Exemplary Lesson=20

Unit & Lesson Plan=50

Show & Tell=10

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**Total Possible Points**

**220 points**

### **Student Notice:**

Our institution abides by The Americans with Disabilities Act Amendments (ADAA) of 2008 including Sections 504 and 508 which mandate reasonable accommodations be provided for qualified students with disabilities and accessibility of online information. If you have a disability and may require some type of instructional and/or examination accommodation, please contact me early in the semester so that I can provide or facilitate in providing accommodations you may need. For additional assistance, please contact the New Brunswick Campus Coordinator at 732-932-1711.

### **Assignment Submission Policy:**

- No grades will be curved and no extra credit is available.
- Late assignments will be penalized 10% of their total worth for each **day** they are late. There will be no exceptions.

- All assignments are to be submitted online, once the class website (Sakai) is set up.
- I will communicate with students regularly through Rutgers email so please check it daily or every other day.
- Students should review and be familiar with the Policy on Academic Integrity. Violations of academic integrity will be handled according to the procedures and guidelines outlined in the catalog and could result in course failure and/or expulsion. Plagiarism, handing in someone else's work, work obtained on the internet, or work written for another professor's course are all reasons for failure of this course and/or other appropriate actions.
- **Terminology:** We will use "people first" language in class. Under no circumstances should terms such as *retarded* or *learning disabled* be used as a noun. Prepositional constructions such as "students with learning disabilities" or "individuals who have mental retardation" are preferred over adjectival constructions such as "mentally retarded people." Because *normal* has multiple meanings and may inappropriately imply abnormal where it is not applied, this word should not be used. Instead, more operationally descriptive terms such as "intellectually average students" or "students without learning disabilities" should be used. See the APA Manual for more information on person-first terminology.
- All assignments should be typed, double spaced, and neat. Edit your work before handing it in, as attention to grammar, spelling, and organization count. Please use a traditional font (e.g., Times New Roman) in size 12 point font. All assignments must be completed as described in the syllabus or Sakai.
- Page recommendations refer to the *actual text* of the paper (not including title page, references, or attachments).

## Course Requirements:

### 1. Attendance, Preparation, & Participation (30 points)

- Attendance. The nature of this course requires that students attend class regularly and participate actively. Throughout the semester, back-to-school nights and teacher conferences may conflict with our class meetings; please plan accordingly, as one absence will be deemed excessive and will result in points deducted from the final grade. Excessive lateness and a lack of meaningful participation in class activities will affect your final grade. As a courtesy, please notify the instructor when an emergency or illness requires you to be absent from class. The instructor reserves the right to request documentation supporting reasons for absence. You are responsible for obtaining any missed information, including handouts, from other students.
- Preparation. Come to class prepared to discuss your week as a teacher. Students are expected to read assigned readings prior to class and be prepared to ask questions and discuss material.
- Participation.
  - Please turn off your cell phone before you come into the classroom. If there is an emergency and you are expecting an important call, sit next to the door, put the phone on vibrate, and excuse yourself silently as soon as it rings. Do not answer your cell phone in class. If you "accidentally" forget to turn it off before entering the classroom and it rings in class, turn it off immediately.
  - During this stressful time, we must establish the type of classroom climate in which people speak freely and voice their thoughts and concerns about becoming teachers. We must have more than just a class where students are allowed to

give their opinions; those thoughts and ideas need to develop into a *discussion* with mutual respect to all students.

- Arrive at class and return from breaks on time. Do not ask to leave class early just because you are finished with an activity; everyone is overextended at this time, and all of our time is equally valuable. Any inappropriate classroom behavior will result in a loss of points from your final grade.

**2. Show and Tell- the text book that you purchased= 10 points.** Bring the book to class and discuss what the major topics are and tell us how you think it will help you to become a better teacher. The book cannot be from another class, but must be a new purchase (you can get previous editions and used copies). Also submit a written blurb to Sakai in Assignments.

**Due date: Sept. 15 & Sept. 29**

**3. Peer Supervision and Teaching Issues – 6 x 5 points each = 30 points**

Student teachers may feel uncertain about how to handle certain teaching or behavioral situations. At the beginning of the semester, students will be placed into “supervisory pairs” who will help each other vent frustrations, attend to concerns, sustain morale, and impart a sense of worth to one another as professionals. Most importantly, pairs will help each other to clearly articulate one teaching issue or problem every week. Each student will come to class with a problem or issue (**stated in one written paragraph**). During the second half of the class, pairs will work together for 40 to 45 minutes to clarify the problem, list details about it, develop a list of possible solutions, choose one or more solutions to address it, and develop a plan to address the problem or issue and criteria for success. **In one to two pages** and in paragraph form address each of the following components:

1. Problem w/ details
2. Alternative solutions (at least five) – each rated as excellent, fair, or poor (for student problems at least one must include behavior management) and
3. Solution(s) to be tried first
4. Implementation steps (minimum of five steps)
5. Criteria for success – written as an objective

You **MUST use the headings** in your paper. Submit via Sakai before each class.

**Bring an issue/problem to class beginning Sept. 15th**

**Due dates for paper:**

**Sept. 22, Oct. 6, Oct. 13, Nov. 10, Nov. 24, & Dec.8**

**4. Online Assignment-TBA (10 points each) Due Date: Sept.8, Sept.29, Dec.8**

**5. Teaching Lessons and Critiques (20 points)** This semester, it is your job to master the skills of a) planning instruction accurately based on high quality assessment data, b) delivering instruction effectively, and c) reflecting thoughtfully and critically on your students’ performance, as well as your own. Mastery of these skills takes many years; however, you can significantly advance your progress by having someone provide you with feedback and critiquing yourself after you teach. You have a choice to either videotape yourself or self-critique yourself on the lessons OR have someone (other than your cooperating teacher or supervisor) observe your lessons and provide you with written feedback. In the latter case, you will still self-reflect on the lessons, write up a critique, and compare it with observer’s critique.

Type up the information and submit via Sakai. (I will also accept scanned versions of your observer's notes/remarks).

**Due dates: Oct. 20** (See the rubric below.)

### Rubric to Follow When Writing Lesson Critiques (10 points each)

#### BEFORE

##### A. Instructional Objective/s (Your planning before the lesson) 2 points

- What was the instructional objective/s of your lesson?
- Describe in detail the assessment data upon which you based your instructional objective (e.g., student performance on teacher-made tests, checklists, anecdotal records, standardized assessments, student writing samples, running records, etc.).
- If your instructional objective is not based on assessment data, there had better be a good reason why, and you better make me buy into it here!

#### DURING

##### B. Delivering Effective Instruction (Your behavior during the lesson) 3 points

- Describe your lesson in detail. Was it a direct instruction lesson? Did you use an experiential approach? Cooperative learning?
- Why was this type of lesson the best choice for achieving your objective? (cite characteristics of students, type of content being taught, etc. as potential reasons)
  - Is this apparent in the lesson?
  - What specialized teaching behaviors/strategies did you use during the lesson?

#### AFTER

##### C. Evaluation (Your assessment of student outcomes after the lesson) 3 points

- Did all students meet your instructional objective? To what extent?
- What assessment data leads you to this conclusion?
- If all students did not meet your instructional objective, why do think this was the case? What do these students need or what do you need to do differently in order to achieve your objective?

##### D. Reflection (Your assessment of your performance after the lesson) 2 points

- Comment on this videotaping and reflection experience with respect to you as a developing teacher.
- How have you changed as a teacher? What strengths do you see emerging? What specific weaknesses to you need to address?
- Set 1-3 concrete goals in order to address those weaknesses you cited.

- Please discuss this requirement with your master teacher and supervisor now, to make sure there are no additional requirements at your site related to videotaping.
- You will be graded on the quality and specificity of your reflection, **not** on the quality of the teaching.
- Critiques should be 2 typed pages, double-spaced, size 12 fonts, with reasonable margins. Edit your work before handing it in, as attention to grammar, spelling, and organization count.
- Please hand in the lesson plan that goes with your videotaped lesson along with your critique.

**6. Exemplary Lesson = 20 points** Present to the class one lesson that you taught in your class or

plan to teach this semester. Bring and use materials in your lesson presentation to the class. Try to include an idea or material that is unique and will be beneficial for all class members. Handout a one page description of the lesson or a one page lesson plan. Have Fun!!!

**Due Date: Oct. 6, Oct.27**

**7. Parent-Teacher Reflection Paper – 20 pts.** Develop a three-to-four page paper that describes how you plan to collaborate with parents, how you plan to communicate with them on a frequent basis, and how parents can serve as a helpful collaborator in their child's education. Please visit: <http://www.teachervision.fen.com/education-and-parents/teaching-methods/3730.html> for suggestions and ideas on successful teacher-parent collaboration. Utilize the rubric provided by Sakai for your ePortfolio as a guide for this assignment. A hard copy should be handed in on the due date and a copy should be submitted to your portfolio on Sakai on this date. Points will be taken off if either submission is late.

**Due date: Nov.10**

**8. Unit Plan and Lesson Plan = 45 points for the unit plan & 5 points for the Lesson Plan.**

This assignment will be graded using the rubrics found in your ePortfolio instructions on Sakai. Use a unit that you have taught or are going to teach. For this assignment you must use the Rutgers lesson plans.

**Failure to submit this assignment will result in an “F” grade for the course.**

**Due date: Nov. 17**

- More details on this assignment will be given as the semester progresses.

### Seminar Course Schedule

*Note: This is a proposed schedule which is subject to change as some lectures/activities may require more or less class time. Additional reading will be assigned as they apply to the topic. You will receive notice before this is done.*

\* (denotes online session)

<u>Date</u>	<u>Topic</u>	<u>Reading</u>
Sept 1	Course Introduction Special Ed. Teaching- CPS	No Reading
Sept 8*	Classroom/Behavior Management Review of Unit Preparation	Sakai
<b>Sept 15</b>	<b>Supervision of Teacher Assistants</b> <b>Guest Speaker</b>	<b>Sakai</b>
Sept 22*	Accommodations/Modifications & Differentiated Instruction/Pacing	Sakai

<b>Sept 29</b>	<b>Behavior Management/Crisis Intervention Guest Speaker</b>	<b>Sakai</b>
Oct. 6	Using IEP's While Teaching	Sakai
Oct. 13*	Co-Teaching Models	Sakai
Oct 20	<b>Resume Writing- (GSE Lecture Hall) (Mandatory- Role will be taken)</b>	<b>Sakai</b>
<b>Oct 27</b>	<b>Assistive Augmentative Communication And Technology Guest Speaker</b>	<b>Sakai</b>
Nov 3*	Working with Students w/ Cognitive/Severe Impairment	Sakai
<b>Nov. 10</b>	<b>Mock Interviews Workshop - GSE Lecture Hall) (Mandatory – Roll will be taken)</b>	<b>Sakai</b>
Nov 17*	Working with Parents	Sakai
<b>Nov. 24</b>	<b>No Class - Thanksgiving</b>	
Dec. 1*	Getting a Job, Contracts Professional Development	Sakai
Dec. 8	<b>Working with Parents Guest Speaker</b>	<b>Sakai</b>